

EMPLOYMENT APPLICATION

Highland Church of Christ is a religious organization that does not discriminate against applicants for employment on the basis of race, age, sex, national origin, disability, veteran's status or marital status. Highland Church of Christ discriminates on the basis of religion to the full extent permitted by law. This application will be current for only 30 days. If you have not heard from the church and still wish to be considered for employment at the end of 30 days, you must fill out a new application.

PLEASE TYPE OR PRINT YOUR ANSWERS TO THE FOLLOWING QUESTIONS.
PLEASE ANSWER ALL QUESTIONS - AN INCOMPLETE APPLICATION WILL NOT BE CONSIDERED.

Date _____

Name _____
Last First Middle

Other Names Used _____
(Include maiden name, all married names, and aliases)

Street Address _____

City _____ State _____ Zip Code _____

Telephone(s) _____ Social Security No. _____

E-Mail Address _____

IF AT THE ABOVE ADDRESS LESS THAN FIVE YEARS, PLEASE LIST PREVIOUS ADDRESS

Street Address _____

City _____ State _____ Zip Code _____

Position Requested _____

(Rev 04/08)

EMPLOYMENT HISTORY (List present or most recent employer first)

COMPANY	SALARY		DATES	
	START	FINISH	FROM	TO
ADDRESS				
POSITION	SUPERVISOR		PHONE	
DUTIES	REASON FOR LEAVING			

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EDUCATION (List most recent educational experience first)

EDUCATION AND TRAINING LEVELS ARE RELEVANT FOR EMPLOYMENT ONLY TO THE EXTENT REQUIRED BY LAW

NO. OF YEARS	SCHOOL NAME	CITY/STATE	DID YOU GRADUATE?	MAJOR COURSE/DEGREE

PERSONAL INFORMATION

Are you legally eligible for employment in the US? YES NO

*Proof of citizenship or immigration status will be required upon employment.

Have you ever received a felony conviction, or deferred adjudication or misdemeanor conviction for a crime of moral turpitude? YES NO

Crimes of moral turpitude include fraud, theft and dishonesty.

An affirmative answer does not necessarily disqualify applicants from employment.

If yes, please explain

Have you ever been arrested? YES NO

If yes, please explain, giving the date and nature of each arrest

Are you over 18 years of age? YES NO

Contact for notification in case of emergency

Phone number and relationship to you

If hired, when would you be available?

Are there any days/hours you would not be available to work?

Minimum salary requirement?

Have you previously worked for us? (If yes, give dates)

Do you have any friends or relatives employed by us? (If yes, please list) _____

Who referred you to us?

Do you have any other skills you wish to mention? _____

Are there any facts or circumstances that you think that Church should know in undertaking our decision regarding your possible employment with the Church?

PERSONAL REFERENCES

PLEASE PROVIDE AT LEAST TWO PERSONAL REFERENCES FOR US TO CONTACT IN ADDITION TO YOUR EMPLOYMENT REFERENCES.

NAME	PHONE # & ADDRESS	RELATIONSHIP TO YOU